**CS692 - Retrospective Report**

**Iteration: 1**

Team: 5

Project Manager: Yash Kantharia

Application Name: The Circular Pie

Meeting Date: 10-12-2023

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| **What Worked Well** | **What can be Improved** | **Suggested Improvement Actions** |
| 1. The team's velocity estimation was generally accurate, allowing for effective planning and workload distribution. 2. The team delivered on time during this iteration for most tasks. 3. Team meetings were effective for tracking progress and discussions. 4. Peer reviews contributed to code quality and reduced the number of bugs and issues. | 1. Communication on slack needs to be improved. 2. Regularly make updates on JIRA. 3. Analyze the factors contributing to successful schedule adherence to ensure it can be maintained in subsequent iterations. 4. Address any challenges related to information overload or miscommunication in the Slack channels. 5. Explore ways to enhance the efficiency and effectiveness of the peer-review process. 6. End to end code walk through by developers to testers to facilitate testing and creation of new test cases. | 1. Conduct a retrospective focused on velocity estimation techniques and share best practices within the team. 2. Increase communication among team members to better understand the complexity of backlog items using slack for regular updates. 3. Continue monitoring and maintaining a well-structured project schedule. 4. Integrate JIRA with slack and create alerts for tasks. 5. Consider using dedicated slack threads and JIRA tickets for specific project-related discussions to reduce noise. 6. Standardize the peer-review process, including checklists and guidelines for reviewers and developers. 7. Offer training or workshops to help team members improve their review skills. |